

FEE REFUND POLICY 2026 – KK MODI UNIVERSITY

The KK Modi University Fee Refund Policy for Students is based on UGC Guidelines in this regards as contained in UGC Notification on refund of Fees

1. Procedure

- 1.1 Any Student admitted to any of the courses offered by the University may apply for cancellation of his / her admission and / or withdrawal from the studies at any time during the academic year of admission or later.
- 1.2 Application form for Cancellation / Withdrawal must be made in the prescribed format duly signed by the student and the parent.
- 1.3 The application of cancellation / withdrawal will be sent to Head Admission for their recommendation and will be finally approved by Registrar. However, this process should take more than 7 days from the receipt of the withdrawal application.
- 1.4 In case of Program is called off due to any reason (s), full fee deposited by student shall be refunded.
- 1.5 On receiving of approval of the Registrar and after confirmation of the due, the withdrawal/ cancellation application will be forwarded to the Finance, and it shall process the refund of fee as under :

S.no	Percentage of refund of Fee *	Point of time when notice of withdrawal of admission is received in the HEI
1	100% *	15 days or more before the formally notified last date of Admission
2	90%	Less than 15 days before the formally notified last date of Admission
3	80%	15 days or less after the formally notified last date of Admission
4	50%	30 days or less, but more than 15 days after formally Notified last date of Admission
5	0%	More than 30 days after formally notified last date of Admission

- * In case of (1) in the table above, the University shall deduct an amount of Rs 5,000/- as processing charges from the refundable amount.
- Fee shall be refunded by the University to an eligible Student within 15 days from the date of receiving a written application form him / her in this regard.
- Refund shall be done online through Bank Transfer after verifying application or documents and after completion of no dues process.
- No interest shall be payable on refund of any fee
- In case of Scholarship being awarded to student at the time of admission, and the student withdraws, then in such case, the scholarship will be lapsed and the fee refundable shall be calculated based on the full Tuition fee without scholarship offered to the student, and in case of shortfall, the University shall have right to deduct the same amount from Security Deposit.
- Refund of Security deposit shall be subject to such deductions as maybe necessary on account of any damage to the property of the University concerned such as breakage to laboratory

equipment, assets such as computers, gadgets etc, loss of library books or any other infrastructure of the University, for which the student would be responsible.

- In case, admission of student is cancelled on account of disciplinary action or violation of Ant Ragging Regulations or Substances Abuse or breach of Code of Conduct or any other Rules & Regulations of the University, **NO REFUND of fees is permissible**. Only the respective deposits would be refunded to the student.
- In case of Admission of student is cancelled on account of ineligibility detected at any stage, NO REFUND of fee will be permissible.
- If after getting registered for the Program, candidate fails to produce documentary proof of minimum educational qualification by stipulated date given by the University or discrepancy is found between academic details furnished in the application form and the original documents submitted by the candidate, the admission shall be cancelled and fee deposited will be forfeited except the security Deposit.
- If any document (s) submitted by candidate to the University is found to be forged, fabricated or false during the period of his/ her study or any instance of donation / unfair means is found after admission, the admission shall be cancelled immediately, fee shall be forfeited and legal proceeding may also be initiated.
- The University reserves all rights to modify and amend the Fee Refund Policy.
- In any other case which is not covered in these rules, the decision would be taken by the Vice Chancellor.
- Any disputes in this regard are subject to the legal jurisdiction of District of Durg, Chhattisgarh.